

## **Ouachita Little Theatre Board Meeting Minutes**

### **March 21, 2019**

**Members Present:** Rudi Timmerman, Brad Storey, Jane Buttermilk, Jackie Biard, Lamar Austin, Alexa Night, Julie Ulmer

**Guests:** Beth McMillan, Scotty Jenkins, John Puddington, Mike and Julie Moe

Meeting called to order by President Rudi Timmerman, 5:30 PM.

**Secretary Report:** Jane made a motion to accept the minutes from last board meeting, Julie seconded, and the motion passed.

**Financial Report:** Rudi gave the Treasurer's Report in Bill's absence. Union — \$3841.51, Arvest Gen. Fund \$2500.00 approx, Arvest Pay Pal \$1999.18, Arvest Jolt—&6200.00 approx, First Financial11\$1652.80.

### **Committee Reports**

**Production:** “Annie” set construction and rehearsals are coming along nicely. The “Always, Patsy Cline” scripts are in. Royalties for both shows have been temporarily paid by Rudi. As Rudi has also contributed to the new cabinets and curtains, the Board discussed setting a plan in place to pay Rudi back gradually. Julie motioned that Bill and Rudi have a conversation to devise a payback plan. Brad seconded, and the motion passed.

Marty Haggard is returning on July 11th and Remnants of Rock is booked for November 2nd. Jackie said that the middle school would like to rent out the theatre for awards on May 9th and the Board agreed.

Rudi re-iterated that anyone wishing to borrow the stage for non-OLT-related rehearsals needs to ask permission beforehand. Justin Richmond and some Acorn students will be borrowing the stage to rehearse for a competition during the upcoming week. Mike Moe agreed to supervise.

**Bensons:** The Bensons committees met for the first time March 9th and for a second time March 22nd. The ballots are in and ready to be sent out. The Board decided to hold a special meeting regarding revisiting the choice for the Leda award and other special awards. The Board considered changing the location to the college based on the intended turnout.

**SNL:** Justin and Beth still want to do another fundraiser in the near future, but are leaning towards a “Whose Line Is It, Anyway?” improv show this time. Beth spoke to Ashley Smith and they both came to the conclusion that it might not be best to do this during Lum & Abner since there will be a band playing that day. Ashley proposed the idea of doing the show outside, but that will make fundraising hard. With Beth moving to Russellville in the summer, Justin will be taking over “SNL”/“Whose Line Is It Anyway?”.

**Othello Workshop:** John Puddington reminded the Board that the workshop would take place Saturday, March 23rd. Julie confirmed that it was being advertised on the radio.

**Play Selection:** Lamar said that the committee would be meeting with Janelle as she would like to direct an upcoming play.

**House:** Brad has a list of people who have a problem with the keys. He asked for anyone who finds a problem with their keys to let him know so that Frank will come and fix them. Master keys only go to Rudi, current directors, custodians and Scotty. The fire extinguisher check is done.

**Lobby:** The floors are down, the cabinets are being built, and the ice machine is on its way. The board agreed that recessed lighting would be nice as well as (eventually) wall sconces.

**Costumes:** Jane emphasized that we need to impress upon everybody that only costumers are allowed to access the costumes and the costume area. Anyone who wishes to access the costume area will need to ask permission.

**Programs:** Beth is working on “Annie” programs and will be taking some cast pictures this week.

**Finance:** The Board still agrees that it would be a good idea to have an audit done, but the auditor we were planning on using is having health issues and will be unable to work for the time being. Mike Moe and Jane both know individuals who may be able to assist us with that and will be speaking with them.

**Outreach:** The next free movie will be “The King And I” On April 10th. Jane spoke with Ashley Smith who will allow the OLT to make two masks for their silent auction. The proceeds from the masks would go to OLT. Brad brought up that in his absence, the Vice President spot will be up for election. It was decided that the new/newly re-elected members will form an Election Committee to determine who plans to run again and how many spots will be open for election. The committee will meet soon. The members meeting will need to be moved, as it is currently scheduled for the opening night of “Annie”.

Julie moved that we adjourn, Jackie seconded, and the meeting was adjourned at 7:12.